



West Bengal State Electricity Distribution Company Limited  
(A Govt. of West Bengal Enterprise)

Office of the Zonal Manager:: Burdwan Zone :: Administrative Building,  
(2nd Floor), Power House Complex:: Frazer Avenue :: Purba Bardhaman, Pin-713103  
email : [zm.burdwan@wbsecl.in](mailto:zm.burdwan@wbsecl.in), [hra.burdwanzone@wbsecl.in](mailto:hra.burdwanzone@wbsecl.in) :

**NOTICE INVITING e-TENDER**

NIT No. ZM/BDN/HR/NIT/2025/01/ 114

Date:17.04.2025

The Zonal Manager, Burdwan Zone WBSEDCL invites e-tender for Supply and Delivery of Furniture Items for newly constructed Bolpur Inspection Bungalow. WBSEDCL, details are here below. (Submission of Bid through **online only**)

**BID INFORMATION SHEET**

Aspect	Description of Aspect
Title of the NIT	: Supply and Delivery of Furniture Items for newly constructed Bolpur Inspection Bungalow. WBSEDCL
NIT NO. & Date	: NIT No:
Mode of Tendering	: Open Tender
Publishing date	: 18/04/2025 at 11:00 HRS
Document Download start date	: 18/04/2025 at 11:00 HRS
Pre-bid Meeting	: 23/04/2025 at 13:00 HRS
Pre-bid Meeting Place	: Conference Hall, Burdwan Zonal Office.WBSEDCL
Bid submission start date	: 18/04/2025 at 11:00 HRS
Bid submission end date	: 02/05/2025 at 14:00 HRS
Technical Bid opening date	: 05/05/2025 at 14:00 HRS
Uploading of Technical Bid Evaluation sheet	: To be notified through system generated message
Financial Bid opening date	: To be notified through system generated message
Uploading of Financial Bid evaluation sheet	: To be notified through system generated message
Estimated Cost	: Rs. 12,43,000.00/ excluding GST (Rupees twelve lakh forty three thousand ) only.
Cost of the Bid	: NIL
Bid Security/ EMD	: Rs. 24,900.00/-(Rupees twenty four thousand nine hundred) only
Address of Delivery	: Bolpur Inspection Bungalow, WBSEDCL, Bhubandanga, Bolpur, Dist-Birbhum.

**BOQ and specifications of supply and installation of furniture work for WBSEDCL-IB Guest House at Bolpur-Santiniketan, West Bengal with the reference of approved furniture layout.**

S.N	Items	Specifications	Qty	Unit
1	Dining Table	Dining Table of 16 seater - make of 19mm BWR ply of 703 grade with laminate finish and Korean top. 100mm thick top. Overall dimension of bed – 4800mm (L) x 1500mm (W) x 750mm (H). Deviation of + - 5% on all dimension shall be acceptable. OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	1	No
2	Wooden Dining Chair	Dining chair - Width (cm) 46, Depth (cm) 55, Height (cm) 103. Solid rubberwood framework provides robust support. Finished in a smooth and resistant melamine coating. The elegant Milan-Walnut tone adds a touch of class. Seat and back upholstered in soft 230-gsm polyester. OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	16	No's
3	Metal Bed	Single steel bed (W/O storage) - Overall dimension of bed – 2100mm (L) x 900mm (W) x 900mm/600mm (H). Deviation of + - 5% on all dimension shall be acceptable. Bed shall be well constructed of Co2 welding enable almost zero blow holes or knock down systems with fitted of well joinery systems with maintain a good aesthetic looks. Head side 900mm height made by 38/38mm CRCA section of 1.2mm wall thickness legs with two no's leg to leg horizontal connectors of 25/25mm CRCA section of 1.2 mm wall thickness and three no's vertical top connector to bottom connector of 19/19mm CRCA section of 1.2 mm wall thickness. Foot side 600mm height made by 38/38mm CRCA section of 1.2mm wall thickness legs with two no's leg to leg horizontal connectors of 25/25mm CRCA section of 1.2 mm wall thickness and three no's vertical top connector to bottom connector of 19/19mm CRCA section of 1.2 mm wall thickness. Both side beam shall be of 50/25mm CRCA section of 1.2mm wall thickness. Under mattress area horizontal connectors of 6 no's shall be made by 25/25mm CRCA section of 1.2mm wall thickness. All the CRCA section conforming to grade CRI of IS-513 shall be epoxy polyester powder coated with finish of 70-80 micron by treated of seven tanks process for smooth surface, anticorrosive, high resistance to scratch, chemical, thermal and mechanical stress. All the CRCA section end shall be covered by PVC cape or Co2 welding enable almost zero blow holes by CRCA sheet. Mattress area of 450mm height shall be fixe with 18mm (+ - 2mm) thick BWR ply board. 1-inchi or 2-inchi Pvc floor adjuster or legs shoes shall be attach. 4" mattress shall be provided of well and reputed brand of market standard. OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	2	No's
4	Bed Side Table	Bed side table of 16" /16" consist of single drawer - All side and drawer fascia shall be made by 18mm (+ - 2mm) BWR Ply board confirming grade IS- 710 with 1mm thick lamination confirming grade IS - 2046:1995 with matching 1mm thick PVC lipping to covered all the expose edge. Drawers shall be smoothly run by telescopic channel. Aluminium or SS-finish handle, Lock & key shall be standard quality and well fitted at require position of drawer fascia. All the Mini fix joinery shall be use of well and reputed brand. Pvc floor adjuster or legs shoes shall be attach. OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	2	No's
5	Steel Almirah	Steel Almirah – Overall dimension of almirah – 900mm (L) x 450mm (D) x 1980mm (H). Deviation of + - 5% on all dimension shall be acceptable. Steel almirah with flash door shall be well constructed of Co2 welding enable almost zero blow holes or knock down systems with fitted of well joinery systems and maintain a good aesthetic looks. 5-6mm thick mirror attach on one side shutter. Almirah weight shall be in standard of 70kg considering of uses thickness of CRCA sheet and joinery hardware. All body with shutter & shelf shall be 0.7mm - 0.9mm CRCA sheet conforming to CR-1, Grade 340 of IS 513:2008 shall be epoxy polyester powder coated with finish of 70-80 micron by treated of seven tanks process for smooth surface, anticorrosive, high resistance to scratch, chemical, thermal and mechanical stress. Using thickness of the CRCA sheet shall be standard way at require area for making more strength and secure. 4 no's adjustable shelves make by 0.7mm thick CRCA sheet with spot welded stiffener shall be make 5 no's compartment. Each shelf shall be one-inch folded which have intrinsic rigidity and load carrying capacity of each shelf shall be 40-45 kg. The steel hinged flash door shall be provided with locking mechanism which is assemble with bolt arrangement. Door Stiffener of 100mm width up to full door height Provided with the almirah doors. Three way bolting device controlled by 6 lever lock shall be provide. Adjustable leveller shall be provided with metal insert to resist scratch on the floor and also level & support the structure. ALSIC - OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	2	No's

6	Office Chair	Executive chair – Overall dimension of chair – Seat height : 450mm, Seat width & depth : 480mm-500mm, Back height - 570mm - 600mm, Back width : 440mm - 475mm, Overall height of chairs with head rest - 1000mm - 1050mm. Seat & back assembly shall be 12mm thick hot-pressed plywood upholstered with upholstery in bonded leather and moulded high resilience polyurethane foam with density of 45 - 55kg/m3 and hardness load of 14-16 Kgf as per IS:7888. The chrome finish armrest should be fixed with seat & back connected and arm rest top has an integrated layer of upholstery in bonded leather. Pneumatic height adjustment with stroke of 120 (+ - 5). The adjustable tilting mechanism shall be 360-degree revolving type, single point control, tilt tension adjustment, 4-position locking with anti-shock feature, seat & back tilt ration 1:2, front-pivot for tilt with feet resting on ground ensuring more comfort. The Pedestal of pitch centre diameter 600mm - 650mm (700mm - 750mm with caster) shall be made by MS-CRCA chrome finish with 5-no's twin wheels-caster of black nylon injection moulded. OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	2	No's
7	Sofa - 3 Seater	Three Seater Sofa - Wood structure with leather finish, Overall dimension of sofa: 2000 mm (L) x 850 mm (D) x 850 (H). Deviation of + - 5% on all dimension shall be acceptable. Sofa shall be constructed by natural hardwood and commercial plywood having inner frame. Thickness of the wood should be allow for the heavy tension webbing. The frame shall be padded with high resilience polyurethane foam having 28 +/- 5 density, stack foam of 50mm thickness, 40mm thick back foam having 20 +/- 5 density. Cushion arm with 40mm thick padding with high resilience polyurethane foam having density 20 +/- 5. Seat: 510 mm(D) x 445mm(H) , arms height: 620mm , back height: 460mm. SS - finish leg shoes shall be provide. OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	6	No's
8	Sofa - 2 Seater	Two Seater Sofa - Wood structure with leather finish, Overall dimension of sofa: 1450 mm (L) x 850 mm (D) x 850 (H). Deviation of + - 5% on all dimension shall be acceptable. Sofa shall be constructed by natural hardwood and commercial plywood having inner frame. Thickness of the wood should be allow for the heavy tension webbing. The frame shall be double layer padded with high resilience polyurethane foam having 28 +/- 5 density, stack foam of 50mm thickness, 40mm thick back foam having 20 +/- 5 density. Cushion arm with 40mm thick padding with high resilience polyurethane foam having density 20 +/- 5. Seat: 510 mm(D) x 445mm(H) , arms height: 620mm , back height: 460mm. SS - finish leg shoes shall be provide. SOFA08 - OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	2	No's
9	Center Table	Center table of 3' - make of 19mm BWR ply of 703 grade with laminate finish and Korean top. Center Table – Overall dimension of table – 900mm (L) x 400mm (W) x 450mm (H). Deviation of + - 5% on all dimension shall be acceptable. Pvc floor adjuster shall be at to properly fitted on floor. OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	12	No's
10	Sofa - 1 Seater	Single Seater Sofa - Wood structure with leather finish, Overall dimension of sofa: 850 mm (L) x 850 mm (D) x 850 (H). Deviation of + - 5% on all dimension shall be acceptable. Sofa shall be constructed by natural hardwood and commercial plywood having inner frame. Thickness of the wood should be allow for the heavy tension webbing. The frame and separate seat and back shall be padded with high resilience polyurethane foam having 28 +/- 5 density, stack foam of 50mm thickness, 40mm thick back foam having 20 +/- 5 density. Cushion arm with 40mm thick padding with high resilience polyurethane foam having density 20 +/- 5. Seat: 510 mm(D) x 445mm(H) , arms height: 620mm , back height: 460mm. SS - finish leg shoes shall be provide. OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	12	No's
11	L- Shape Sofa	L - type Sofa (11'8') - Wood structure with leather finish, Sofa shall be constructed by natural hardwood and commercial plywood having inner frame. Thickness of the wood should be allow for the heavy tension webbing. The frame and separate seat and back shall be padded with high resilience polyurethane foam having 28 +/- 5 density, stack foam of 50mm thickness, 40mm thick back foam having 20 +/- 5 density. Cushion arm with 40mm thick padding with high resilience polyurethane foam having density 20 +/- 5. Seat: 510 mm(D) x 445mm(H) , arms height: 620mm , back height: 460mm. SS - finish leg shoes shall be provide. OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	1	No

12	Dining Table	Dining Table - MS frame with granite top. Overall dimension of table – 1800mm (L) x 750mm (D) x 750mm (H). Deviation of + - 5% on all dimension shall be acceptable. 16-19mm (+ - 2mm) thick granite table top & bench top shall be properly fitted with adhesive on CRCA structure. The granite stone shall be cut of a single slab for joint free. Granite top shall be three layer UV polished for extreme heat, cold & rain and full round nosing and groove 2mm deep an all open edges for water passing. Square-shape legs structure with double way of table and two-way connectors under the table shall be made by of 50mm/25mm CRCA hollow section of 1.2mm wall thickness and shall be well constructed of Co2 welding enable almost zero blow holes with fitted of well joinery systems. All the CRCA section conforming to grade CRI of IS-513 shall be epoxy polyester powder coated with finish of 70-80 micron by treated of seven tanks process for smooth surface, anticorrosive, high resistance to scratch, chemical, thermal and mechanical stress. Pvc floor adjuster shall be attach. OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	1	No
13	Dining Chair	Dining chair of leather finish without revolving. Overall dimension of chair – Seat height : 450mm, Seat width & depth : 480mm-500mm, Back height - 450mm - 550mm, Back width : 440mm - 475mm, Overall height of chairs with head rest - 900mm - 1000mm. Seat & back assembly shall be 12mm thick hot-pressed plywood upholstered with upholstery in bonded leather and moulded high resilience polyurethane foam with density of 45 - 55kg/m3 and hardness load of 14-16 Kgf as per IS:7888. The chrome finish armrest should be fixed with seat & back connected and arm rest top has an integrated layer of upholstery in bonded leather. S-type cantilever frame shall be made by 25mm - OD SS - 304 having 1.2mm wall thickness. OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	4	No's
14	Plastic Chair	Plastic Chairs, Width (cm) 43, Depth (cm) 51, Height (cm) 86High-quality virgin plastic build for lasting durability. The stylish and ergonomic design provides comfort. A smooth matte finish provides an appealing touch 110kg load bearing and steel legs for secure sitting. OEM of offer product shall be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization and BIFMA (www.bifma.org), Green guard, AIOTA.	10	No's
15	Double Bed Furnishing	2no's vacuumized pillow with cover + 2no's back cushion + 8" spring mattress (double padded) + 1no double bedsheet + 1no double comforter with cover and contrast color bed runner. All are shall be standard and reputed brand. Supplier must be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	3	Set
16	Single Bed Furnishing	01no pillow with cover + 6" mattress + 1no single bedsheet + 1no blanket with cover. All are shall be standard and reputed brand. Supplier must be certified by ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018 (obtained from NABCB - central Govt. accredited organization) and BIFMA (www.bifma.org), Green guard, AIOTA.	4	Set

Other relavant information / criteria.

Sl No	Estimated cost.	Cost of Tender paper (Documents)	Earnest money deposit.	Period of Delivery.	Name of the Concerned Office
1.	Rs.12.43 lac	Nil	Rs. 24,900/- (2% of the estimated cost).	30 (thirty) days from the date of order.	Burdwan Zonal Office, WBSedcl

<b>Tender Fee :</b> Nil.
<b>Price:</b> The quoted price shall remain firm and valid up to one year from the date of opening of bid.
<b>Earnest Money Deposit:</b> Rs. 24,900/- (Rupees twenty-four thousand nine hundred only). <b>(Mandatory for all Categories of Vendor).</b>

## 1. General Guidance of e-tendering:

Interested bidders are requested to log on to the website <https://wbtennders.gov.in> to participate in the bidding process.

## 2. Registration of Bidders:

Bidders willing to take part in the process of e-tender-cum-auction are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India. (viz., N Code Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBT) or as mentioned in e-tendering portal of GoWB, <https://wbtennders.gov.in>. DSC is given as a USB e-Token. After obtaining the Class II/III Digital Signature Certificate (DSC) from the approved CA they are required to register the Digital Signature Certificates through the registration system available in the website.

## 3. Downloading Tender Documents:

Interested bidders will have to download the tender documents from the website <https://wbtennders.gov.in> directly with the help of the e-Token provided. This is the only mode of collection of tender documents.

## 4. Tender Fee:

Not Applicable.

## 5. Pre-Bid Discussion:

The Pre-Bid meeting shall be in offline through Physical presence. The MOM shall be uploaded in the web portal before bid submission starts.

## 6. Earnest Money:

### A) Value of EMD:

#### Online/Offline submission of EMD:

The EMD amount for this tender is **Rs. 24,900.00/-**(Rupees twenty four thousand nine hundred) only.

#### Mode of submission:

Earnest Money Deposit shall be submitted through online mode through the e-Tendering portal (<https://wbtennders.gov.in>). All offline instruments like Bank Draft, Pay Order etc. will be stopped for e-tender procurement. In case of unsuccessful/ rejected bids, the EMD shall be refunded directly from the e-Tendering portal. However for successful bids, the EMD will be refunded by WBSEDCL as per norms. **Deposition of Earnest Money is mandatory for all Categories of Vendor.**

- i. Net-banking through Payment Gateway.
- ii. **RTGS/NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-

procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

## 7. Submission of Tender Documents:

- 7.1 Tenders are to be submitted online through the website <https://wbtenders.gov.in>. All the documents uploaded by the Tender Inviting Authority form an integral part of the bid. Bidders are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender.
- 7.2 Bidders must submit the Tenders in two parts i.e. (A) —Technical Proposal, & (B) —Financial Proposal. Bidders must download tender specific documents (NIT, BOQ etc) from <https://wbtenders.gov.in>, prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations.
- 7.3 Bidders need to fill up the rates of items in the BOQ, downloaded for the supply, in the designated cell of the BOQ spreadsheet and upload the same in designated location of —Financial Proposal cover.
- 7.4 The rate should be quoted against each item without G.S.T but L1 bidder will be evaluated against total BOQ amount.
- 7.5 The documents uploaded must be scanned against any virus and digitally signed using the Digital Signature Certificate (DSC). Bidders should specially take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

## 8. Technical Proposal:

The technical proposal to be submitted in **Technical Cover** and should contain scanned copies of the following in standard format further two covers (folders). All submitted documents should be duly signed and sealed by authorized signatory.

### 8.1 Documents to be uploaded in Fee / Pre Qual / Technical Cover:

- a) Annexure-II (Bidder information sheet).
- b) Addenda/Corrigenda (if any): Copy of minutes of Pre bid discussion duly signed by the bidder, if any.
- c) Annexure-I (Declaration).

### 8.2 Documents to be submitted in Other Important Documents(OID):

**Following documents in support of Qualifying Requirement of the Bidder are to be uploaded along with the Bid:**

**A) Credential:**

- i) The bidder is advised to visit and examine the site of works and its surroundings and obtain for himself on his own responsibility all information that may be necessary for preparing the bid and entering into the Contract. All costs for and associated with site visits shall be borne by the bidder.
- ii) The Bidder must be OEM authorized vendor and must have credential/experience of executing similar nature of job directly must have credential/experience of executing similar nature of job directly under the Government/Quasi Govt. Organization/ Private Organization /Power plant, Govt. Power Utility / Private Power Utility in India / Power Generation Utility thermal and / or gas based power plant, or captive power plant or oil and gas industries/ Mining Company/ Steel Plants/ Real estate company in a single contract or more than one contracts, **during last 07 (seven) years ending with 31.03.2025**. The bidder will must have credential having value (including completed O&M experience) to the extent as follows:
  - One completed order with value not less than Rs. 9,94,000/- (excluding tax).  
or
  - Two completed order with value not less than Rs. 6,22,000/- (excluding tax) each.  
or
  - Three completed order with value not less than Rs. 4,97,000/- (excluding tax) each.

**In addition, Copies of work order / contract / outline agreement against experience, Customer's Letter of Reference or notarized statements related to commissioning against work order / contract / outline agreement may be considered.**

**Similar nature of Work:**

**"Similar work means Supply of Office furniture"**

**Bidders are to participate in the Bid as a single entity. Any JV, consortium, sub-contracting arrangement will stand disqualified.**

**B) Certificate:**

- a) IT Return of AY **2021-22, 2022-23,2023-24**
- b) Copy of GSTIN Registration Certificate

**C) Financial Information:**

- a) The Agency/Company must have an Avg. Annual turnover in last three financial years (Last not less than Rs. 4,97,000/-
- b) Audited Balance Sheet and Profit & Loss account (duly certified by Chartered Accountant with sign and seal) for FY year **2021-22, 2022-23,2023-24**. (UDIN should be mentioned clearly in each FY document Submitted.
- c) The Agency/Company must have sound financial condition evidenced by **positive net worth** during each of the last three financial years.,
- d) An undertaking that the agency has no adverse record or defaulter as statutory, liabilities ever faced by the agency. The scan copy of the declaration should be uploaded.

## 9. Financial Proposal:

The financial proposal to be submitted in Finance Cover and should contain the following document in one cover. **The bidder should fill all the space marked for quoting rate as per prescribed format and fill up the BOQ with quoted value which is cumulative price of all the items as to be mentioned in the price break up format to be uploaded in .pdf format in the Finance cover.** Once completion of quoting rates, the bidder must encrypt the rates and upload the same with digitally signed. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder). **Financial Evaluation will be done only on the basis of total price quoted in the BOQ by the bidder. The rate of this item will be finalized with the successful bidder only, as per requirement, before placement of order, as per discretion of WBSEDCL authority. Order/Contract will be placed on the overall L1 bidder.**

**GST will be reimbursed at actual by the WBSEDCL to the successful bidder on submission of appropriate supporting document. GST will be paid extra as per norms.**

**The rate will be including delivery charges; no additional charges will be paid by the WBSEDCL except GST.**

**Price Bid / Cover 2** consist of following document to be uploaded by bidders:

- (i) BOQ in .xls format.

## 10. Conditional and Incomplete Tender:

i) Conditional and incomplete tenders are liable to be rejected.

- i) Bidder must quote for all items mentioned in BOQ sheet with all cells filled-up. Partial quoting will lead to rejection of the bid, as per approval of Tender Evaluation authority.
- ii) If any tenderer fails to produce any original hard copies of the documents like Completion Certificate or any other required important documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer. In this case, appropriate tender may be rejected and EMD may be forfeited, as per discretion of the Tender evaluation authority.
- iii) All the uploaded documents will have to be attested by the bidder with official seal of the agency / company and digitally signed
- iv) The WBSEDCL authority reserves the right to accept / cancel any or all tenders without assigning any reason whatsoever. The authority does not bind itself to accept the rate quoted by the lowest bidder and **reserves the right to accept or to reject any or all the tenders or to split the whole work for entrusting the same to more than one agency/company.**
- v) The bidder is expected to carefully examine the Bid documents and fully satisfy himself as to all the conditions and matters, which may in any way affect the work or the cost thereof. If any Bidder finds discrepancies or omissions in the Bid documents or is in doubt as to the true intent or meaning of any part thereof, he can submit his query through email (zm.burdwan@wbasedcl.in) before two days of the bid ending date stipulated in the NIT for further clarification. Any query for clarification in the above respect after the submission of bid shall not be entertained. After receipt of such interpretation or clarification the Bidder shall submit his Bid but within the time and date as specified in the invitation to Bid. All such interpretation and clarification shall form an integral Step of the tender documents and must accompany the bid



- vi) Verbal clarifications and information given by owner or his employees or representatives shall not be in any way binding to the WBSEDCL.
- vii) All the expenses, incidental to the submission of the tender, discussion, conferences, if any, shall be borne by the bidder irrespective of whether the tender is accepted or not and the WBSEDCL shall bear no liability whatsoever on such expenses.
- viii) The tender submitted by a bidder shall become the property of The WBSEDCL and The WBSEDCL shall have no obligation to return the same to the Bidder for any reason whatsoever.

#### **11. Opening of technical proposal:**

- i) Technical proposals will be opened by the Zonal Manager, Burdwan Zone, WBSEDCL or his authorized representative electronically from the website <https://wbtenders.gov.in>, using their Digital Signature Certificate.
- ii) Technical proposals for those tenders whose original copy of DD towards Earnest Money, as applicable, have been received apart from online submission of EMD will only be opened.
- iii) Decrypted (Transformed into readable formats) documents of the Non-Statutory Cover will be downloaded, and handed over to the Tender Evaluation authority.

#### **12. Uploading of summary list of technically qualified bidders:**

- i) Pursuant to scrutiny and decision of the Technical Evaluation Authority, the summary list of eligible bidders for which their Financial Proposals will be considered will be uploaded in the web portals.
- ii) While evaluation, the Committee may summon of the Bidders and seek clarification / information additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated time-frame, their proposals will be liable for rejection.

#### **13. Opening and evaluation of financial proposal:**

- a) Financial proposals of the Technically Eligible Bidders declared by the Tender Evaluation authority will be opened electronically from the web portal on the prescribed date.
- b) The evaluation shall be on the total basic price (excluding GST) quoted in the BOQ by the bidder. GST will be reimbursed at actual by the WBSEDCL to the successful bidder on submission of appropriate supporting documents.
- c) After evaluation of Financial Proposal, by Tender Evaluation authority, the final summary result, name of bidder and the rates quoted by them against supply and delivery of material will be uploaded.
- d) The Tender Accepting Authority may ask any of the Bidders to submit analysis to justify the rate quoted by that tenderer.
- e) The WBSEDCL reserves the right to accept any tender or reject any or all the tenders or Cancel/withdraw the invitation for tender without assigning any reason whatsoever. Such decision taken by The WBSEDCL shall not be subject to raising of question by any bidder and The WBSEDCL shall bear no liability consequent upon such decision and the bidder shall have no claim in this regard against The WBSEDCL.

- f) Evaluation by The WBSEDCL shall be based on the documents as uploaded by the bidder as per the tender clauses. The requirements as stipulated in the tender documents are the minimum ones and the WBSEDCL has the right to ask for any additional information, if necessary, in case the documents uploaded by the bidder are found inadequate. The WBSEDCL reserves its right to reject any tender, if the bidder is found not qualified to perform the work satisfactorily. The WBSEDCL reserves the right to reject any tender, at any stage, if the bidder is found to have become qualified by giving incorrect and/or false information. The WBSEDCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one bidder, in the overall interest of The WBSEDCL.
- g) Notwithstanding anything stated above or elsewhere, The WBSEDCL reserves the right to assess the capability and capacity of the bidder, should the circumstances warrant such assessment in the overall interest of The WBSEDCL.
- h) Finally, placement of order will be done preferably on the successful bidder having lowest quoted value, subject to approval of WBSEDCL authority.

#### **14. Bid Validity:**

Bid shall remain open for acceptance by the Owner for a period of 180 (One Hundred and eighty) days, from the date of opening of the Bid. During this period the Bidder shall not withdraw or amend his Bid.

#### **15. Warranty / Guarantee:**

The Contractor shall provide a Warranty in respect of the materials supplied.

- a) All Office furniture shall be new and in accordance with the Contract Documents, all furniture shall be free from any defect due to faulty design, materials and / or workmanship.
- b) All works shall be in accordance with the contract documents and free from any defect and omission.
- c) The Office furniture shall perform satisfactorily and shall provide warranty for a 12 (Twelve) months trouble free operation from the date of completion of supply supplied by the bidder. The Warranty from manufacturer has to be furnished.
- d) Above is the essence of the contract. In case of malfunctioning of Office furniture for the premature failure of its any component due to faulty design and/or material failure and/or bad workmanship and / or premature wire & tear, Contractor shall replace the same free of cost or refund the applicable cost or Purchaser may deduct the amount of such liquidated damage from any money due or which may become due to the Contractor under this Contract, and/or recover such liquidated damage from the Performance Guarantee of the Contractor as the case may be.

The above Warranty shall commence from the date of receipt of the Office furniture at the discretion of the Purchaser and shall valid till completion of warranted Period. This period of the Warranty shall be called the "Warranty Period". At the end of the Warranty Period, the liability of the Contractor ceases for the supplied furniture.

**16. Liquidated Damage for delay in delivery:**

The time of delivery are to be treated as essence of the contract and company reserves the right to terminate the contract if the materials are not delivered within the schedule period as would be specified in the order. If the materials are not delivered within the specified delivery schedule Liquidated damage (L.D.) will be imposed @ 0.5%(half percent) per week of delay or part thereof subject to a maximum of 5% of the total value of the contract along with other penalty as may be decided by WBSEDCL. The entire amount of L.D. / penalty, if any, shall be recovered from the outstanding bills / security money.

**17. Address for Communication:**

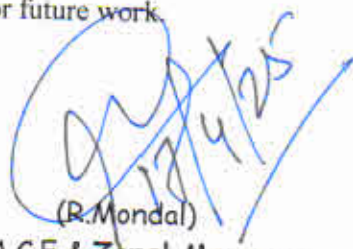
The A.C.E & Zonal Manager,  
Burdwan Zone, WBSEDCL  
Administrative Building, 2<sup>nd</sup> Floor,  
Power House Complex, Burdwan,  
Pin-713101.

**18. Appointment of Sub-Contractor by Contractor:**

No sub-contractor shall be engaged by the contractor for accomplishment / carrying out full or part of any job under the contract.

**19. Conflict of Interest**

Facilitator (successful bidder) should provide professional, objective, and impartial advice and at all times hold the Client's interest's paramount, strictly avoid conflicts with other assignments or their own corporate interests and act without any consideration for future work.

  
(R. Mondal)  
A.C.E & Zonal Manager  
Burdwan Zone, WBSEDCL